

School of Education and Technology Confidentiality Agreement

Throughout the course of the program, students will be engaging with peers on course activities and assignments. The richest learning in the program occurs when students reflect on their own experience, apply ideas from course readings, and share their reflections with others, thereby gaining insights from how others have addressed comparable organizational issues. This process is a critical part of the program but does lead to ethical issues related to confidentiality. Thus, as part of the learning process, students may share information about their own organization and/or sponsoring organizations within the context of their Royal Roads University course. While general in nature, some of this information may be considered privileged or proprietary to the organization.

To ensure the confidentiality of the information shared, this confidentiality agreement acknowledges that every student agrees to keep confidential any and all information shared by others in the context of a course or course site. Students may of course speak about their own experiences and learning in a course, but may not share identifying information about other students, sponsoring organizations, or the organizational leadership project outside the cohort without permission. Requiring all students to agree to maintain confidentiality about other organizations they hear about will make it easier for every student to share their own honest reflections. However, students are still expected to exercise their good judgment in how much they choose to disclose about the specific details of any situation, particularly when it comes to details their organization would consider proprietary. Students should check with their sponsoring organization or cohort colleagues if they have any doubts about what might be considered privileged information that may not be shared under any condition.

I have read and understand this agreement, and agree to abide by it.

Name (Please Print)

Date

Signature